

**ENERGYLINE LTD  
HEALTH AND SAFETY POLICY STATEMENT**



In accordance with the Health and Safety at Work Act 1974 and ISO 45001:2018, our statement of general policy is to:

- Provide safe and healthy working conditions for the prevention of work-related injury and ill health
- Eliminate hazards and reduce occupational health and safety risks
- Maintain a hazard register
- Facilitate the consultation and participation of our employees or their representatives on matters affecting their health and safety
- Provide and maintain safe equipment and encourage safe working practices for our employees and any sub-contractors when on site
- Provide information, instruction and supervision for employees and sub-contractors
- Ensure all employees are competent to do their tasks in a safe way and to give them adequate training
- Regularly review training needs and refresh when required
- Adhere to all legal and regulatory health and safety requirements
- Continually improve the health and safety system
- Carry out, document and make available risk assessments where necessary
- Set health and safety targets during the Management Review Meeting
- Monitor against targets
- Regularly review health and safety performance with health and safety committee meetings
- Ensure that a first aider and fire warden are present when the company offices are occupied
- Review and revise this policy as necessary and at regular intervals

Signed:

A handwritten signature in black ink, appearing to be "A. J. [unclear]".

(Managing Director)

Date: Jan 2023

## Responsibilities

- 1 Overall and final responsibility for health and safety is that of the Statutory Directors of Energyline Ltd
- 2 Day to day responsibility for ensuring this policy is put into practice is delegated to: Operations and Strategy Director.
- 3 To ensure health and safety standards are maintained/improved, the following people have responsibility in the following areas: **See “Risk Assessment” below.**
- 4 All employees and sub-contractors are responsible for co-operating with the directors and each other on health and safety matters. You are expected not to interfere with anything provided to safeguard your health and safety and that of others, and take care of your own health and safety. You are also expected to report all health and safety concerns to the appropriate person.

## Risk Assessment

Risk assessments for the offices: Administrator/Receptionist  
 Risk assessments for site: Operations and Strategy Director  
 The findings will be reported to: Managing Director  
 Action necessary will be approved by: Managing Director  
 Necessary action will be implemented by: Nominated Manager

A check to ensure the implemented actions have removed/reduced the risks will be made by: Nominated Manager

Assessments will be reviewed every 3 months or when the work activity changes, whichever is soonest.

Policy Review Dates								
Rev	Rev 0	Rev 01	Rev 02	Rev 03	Rev 04	Rev 05	Rev 06	Rev 07
Date	Jul 2013	Jul 2014	Jul 2015	Jul 2016	Jul 2017	Jul 2018	Jul 2019	Jul 2020
Initials	JW	JW	JW	JW	JW	JW	JW	JW
Rev	Rev 08	Rev 09						
Date	Dec 2021	Jan 2023						
Initials	AN	AN						